



College of Computer Science and Information Technology, Latur

संगणकशास्त्र व माहितीतंत्रज्ञान महाविद्यालय, लातूर.

AN ISO 9001-2000 CERTIFIED COLLEGE

Ambajogai Road, LATUR-413531 (Maharashtra)

Dr. M. R. Patil  
Principal

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Ref. No.:

Date :

Date: 19-12-2015

## Notice

All the non teaching members of COCSIT are hereby informed to attend 2-Day workshop on Work Place Skills at basic level from 20 to 21 Dec 2015.

Your presence is mandatory.

Principal  
Principal

College Of Computer Science  
And Information Technology, Latur



# College of Computer Science & Information Technology, Latur

## Department of English

### 2-Day Faculty Development Programme on Work Place Skills

(20 to 21st December 2015)

- Duration** : 2 Day Theory and Practical
- Programme Objective** : Developing the confidence of the participants for work place skill enhancement.
- Target Participants** : Non-Teaching Staff of different age groups who wish to develop their skills.

#### Faculty Development Programme on Work Place Skills Course Contents

TIME	PROGRAMME	NATURE OF THE PROGRAMME
<b>Day 1</b>	<b>20 December 2015</b>	
3.00	<b>Inaugural Function</b>	
3.30	Interactive session on Work Place Skills.	K. R. Jadhav
4.30 to 4.45	Tea-break	
4.45 to 5.30	Presentation Skills	Mr. K. R. Jadhav
5.30 to 6.30	Practical Session-I	
<b>Day 2</b>	<b>21 December 2015</b>	
3.00 TO 4.15	Practical Session-II (various speaking activities)	
4.15 to 4:30	Tea-break	
4.30 to 5:00	Exam	
5.00	<b>Valedictory Function</b>	

**Principal**  
**Principal**

College Of Computer Science  
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COCSIT Staff  
4-Day workshop on Spoken English and Work Place Skills  
Administrative Staff

Sr. No.	Name of Lecturer /Staff	20/12/2015	21/12/2015
1	Mr. Santosh Marutirao Kamble		
2	Mr. Balaji Jaywantrao Jadhav		
3	Mr. Shivaji Manikrao Gavhane		
4	Mr. Ashok Uttareshwar Sawai		
5	Mr. Balaji Laxmanrao Shinde		
6	Mr. Nitin Baburao Dixit		
7	Ms. Anita Shesherao Yadav		
8	Mr. Ankush Baliram Popale		
9	Mr. Arun Balasaheb Chavan		
10	Mr. Devanand Ramkishan Gaikwad		
11	Mr. Lahu Khanderao Dhotre		
12	Ms. Archana Jagnath Deshmukh		
13	Mr. Pradeep Rudrappa Kawale		

Supporting Staff

1	Mr. Kalim Mehtabsab Bagwan		
2	Mr. Farukh Ibrahim Mulla		
3	Mr. Mahesh Gunwant Ghodke		
4	Mr. Karan Subhash Wagaj		
5	Mr. Ambadas Baburao More		



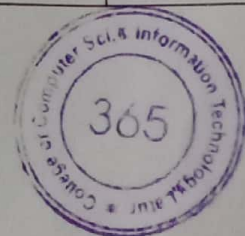


**Administrative Staff**

6	Mr. Vinod Arjun Rasal		
7	Mr. Kiran Sangappa More	<u>Kim.</u>	<u>Kim.</u>
8	Mr. Krishna Bhanudas Suryawanshi	<u>Krishna</u>	<u>Krishna</u>
9	Mr. Yelappa Chandarrao Undade	<u>Undade</u>	<u>Undade</u>
10	Mr. Ravikant Ranba Shinde		
11	Mr. Ganesh Pandurang Gawali	<u>Gawali</u>	<u>Gawali</u>
12	Mr. Anil Sanjay Telange	<u>AT</u>	<u>AT</u>
13	Mr. Bhimrao Kundlik Waghmare	<u>Bh. W.</u>	<u>Bh. W.</u>
14	Mr. Ramrao Vaijanathrao Jadhav		
15	Mr. Dattatray Kerba Suryawanshi		
16	Mr. Ravi Sopan Dhotre		
17	Mr. Ram Shivaji Gangane	<u>Ram</u>	<u>Ram</u>
18	Mr. Dayanand Yeshwantrao Hajare		
19	Mr. Sandeep Anil Mane	<u>S. Mane</u>	<u>S. Mane</u>
20	Mr. Umakant Maruti Mane	<u>U. Mane</u>	<u>U. Mane</u>
21	Mr. Trimbak Chandrakant Swami	<u>Trimbak</u>	<u>Trimbak</u>
22	Mr. Ramratan Baburao More		
23	Mr. Santosh Dnyanoba Bhave	<u>Bhave</u>	<u>Bhave</u>
24	Mr. Ramkrushna Sopanrao Kaname		

**RES Staff**

25	Mr. Sandeep Namdev Navsare		
26	Mr. Nagesh Bhanudas Nidbone		



### Administrative Staff

27	Mr. Prakash Harishchandra Jadhav		
28	Ms. Padminbai Sadashiv Shelgunte	पदमीन	पदमीन
29	Ms. Sangita Ganesh Chavan		
30	Ms. Jijabai Bhanudas Shinde	JiJa	JiJa

